

PUPIL AND PARENTAL ICT USER AGREEMENT

Security and privacy

- I understand that hacking of any nature is strictly prohibited. I will not attempt to access material belonging to anyone else without specific permission.
- I will use only my own user identification to log on to the network. I will not reveal my password to any other person. I understand that keeping my password secure is my responsibility.
- After logging on, I understand that I should not leave a networked computer unattended, even for a short time, without logging off.
- I understand that the use of inappropriate material and software is strictly prohibited.
- I will not load or download inappropriate material or software from the internet, e.g. games or chain mail.
- I will not attempt to access restricted sites or to use 'social media' sites.
- I understand that I may not under any circumstances send or access racist, obscene or illegal material.
- I understand that the College tracks material accessed on the web and that I am responsible for all material accessed using my user identification.

Messaging Services (Email, IM, Social Media)

- I will use messaging services and its associated facilities including, address book in a sensible and appropriate manner. In particular, I will not send or forward offensive or inappropriate material to individuals or to groups of e-mail users. I understand that 'chain mail' and related items are forbidden.
- If I receive any form of inappropriate internet/social media correspondence, I will report it immediately to a member of staff during the day and to parents/carers out of College hours.
- I will NEVER give out personal details on email or arrange to meet someone I do not know.
- The use of social media and messaging is forbidden.
- The College reserves the right to examine and to monitor any internet sites visited and e-mails exchanged.

Social Media

I accept that ultimately the College cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies.

- Use of mobile devices is prohibited without specific permission from a member of staff.
- I will not take and then share online, photographs of pupils, staff or visitors without permission.
- I understand that the College takes any inappropriate behaviour seriously and will respond to observed or reported inappropriate or unsafe behaviour.